

Log In/Profile/Notifications

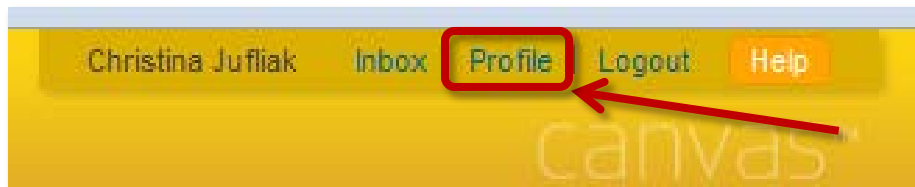
Logging in:

1. Log into Canvas at <https://www.mtu.instructure.com> with your MTU ISO userID and password.



Accessing your Profile:

1. Click on Profile link in the top right corner of the screen.

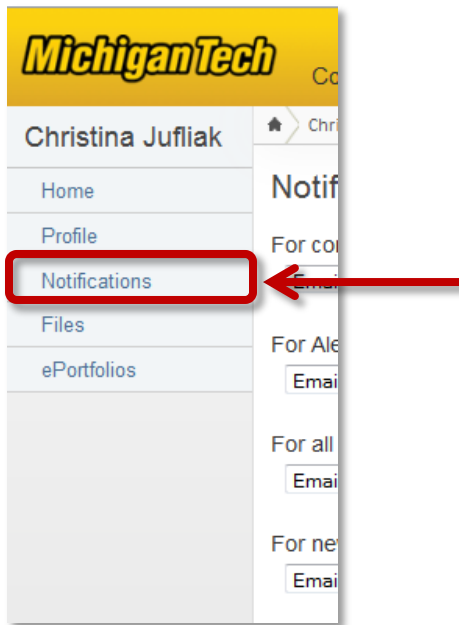


Here you will be able to:

- change your display name
- adjust Notification Preferences
- adjust user settings

Updating your Notification Preferences:

1. In your Profile area, Click on Notifications tab.



2. Select Notification Frequency and Save Preferences.

A screenshot of the 'Notification Preferences' form. The title 'Notification Preferences' is at the top. Below it, there are two sections. The first section is for 'For conversations to which you're added' and includes a 'Right Away' frequency option (highlighted with a red rectangle), a 'Daily' option, a 'Weekly' option, and a 'Never' option. There are also radio buttons for 'Email Me at' and 'New Email Address', with the 'Email Me at' button checked. The second section is for 'For any other notifications' and includes a 'Save Preferences' button (highlighted with a red rectangle). There are also radio buttons for 'Email Me at' and 'New Email Address', with the 'Email Me at' button checked. A green checkmark is visible next to the 'Email Me at' button in the second section.

Additional Resources:

[How Do I Change Notification Preferences?](#)

[How Do I Know What Each Of The Notification Options Means?](#)