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- 1 Click on Settings from your course tools menu on the left
- 2 Click on or make sure you are viewing the Course Details tab
- Click on the Edit Course Details button
- 4 Check the box for Enable course grading scheme , then click on the <u>view grading scheme</u> link below



Now you will see the View/Edit Grading Scheme window. You can edit your own by clicking on the manage grading schemes link in the bottom right of the window, or use the find or magnifying glass icon to pick from one's already created. I've created two, MTU Standard and Mid-Term, which you will see on the list to the left and can use if you like.

